Grade Level Meetings: Behavior Worksheet

#1 Office Referrals by Grade Level:
Team is looking at:
❑ Custom Graph: Referrals by Grade Level for the Current Month
❑ Custom Graph: Referrals by Grade Level for the Previous Month

How many referrals does our grade level have this month?

How does this compare to the other grade levels in your school?

How many referrals did our grade level have last month? Is there an increase or decrease in referrals from last month to this month?

If there is an increase, do we need to engage in problem solving to develop a grade level action plan?

If there is a need for grade level problem solving and action planning, then examine the data to answer questions in sections 2-4 to further define the precise problem statement before developing an action plan. If the data indicates there is not a need for grade level problem solving and action planning, proceed to section #5 and review individual student data.

#2 Office Discipline Referrals by Problem Behavior:

Team is looking at:
❑ Custom Graph: Referrals by Problem Behavior of Day for Grade Level for Current Month
❑ Custom Graph: Referrals by Problem Behavior of Day for Grade Level for Previous Month
❑ Referrals by Time of Day for Current Month

What problem behaviors are the most frequent for this month?

How does this compare to the previous month's data?

How does this compare to the problem behaviors for the entire school?

#3 Office Discipline Referrals by Time:

Team is Looking At:
- ❑ Custom Graph: Referrals by Time for Grade Level for Current Month
- ❑ Custom Graph: Referrals by Time for Grade Level for Previous Month
- ❑ Referrals by Time for the Current Month

What times of day are most referrals coming from?

How does this compare to the previous month's data?

How does this compare to the overall referrals by time for the entire school?

#4 Office Discipline Referrals by Location:

Team is looking at:
- ❑ Custom Graph: Referrals by Location for Grade Level for Current Month
- ❑ Custom Graph: Referrals by Location for Grade Level for Previous Month
- ❑ Referrals by Location for the Current Month

What location(s) are most referrals coming from?

How does this compare to the previous month's data?

How does this compare to the overall referrals by location for the entire school?

#5 Office Referrals by Student:

Team is looking at:
❑ Custom Report: Referrals by Student for Grade Level for Current Month
❑ Custom Report: Referrals by Student for Grade Level for entire year to date

Which students in our grade level received 2 or more referrals this month?

Which students in our grade level received 2 or more referrals for the entire year to date?

Which class is each of these students in?

Are these students receiving Tier 2 or Tier 3 supports (as needed)?

Are Tier 2 or Tier 3 supports warranted or should classroom management be strengthened?

How many students per classroom received 2 or more referrals in the past month?

How many students per classroom received 2 or more referrals cumulative year to date?